

Risk Management School Program

Tuesday, January 14, 2014



7:30am-8:30am Registration and Coffee

8:30am-8:45am

Opening Orientation

Mary Dodsworth, CPRP, Risk Management School Co-Chair
Park & Recreation Director, City of Lakewood

8:45am-9:15am

An Ounce of Prevention is Worth a Pound of Cure

Paul Harrison, ARM-P, Assistant Director of Loss Control, Canfield Solutions
Sponsored by Cities Insurance Authority of Washington

Let's learn where to focus our prevention efforts and position our agencies to prevent a claim occurring in the first place. Prevention will save a great deal more in time, effort and cost, often less than it would cost to repair the damage done later.

Recommended for
first year students

9:30am-12:15pm

The Recreational Immunity Statute

Sheryl Brandt, AIC
Chief Risk Officer, Enduris
Chris Kerley, Attorney, Evans Craven Lackie
Sponsored by Enduris

Understanding the Recreational Immunity Statute is the first step to limiting your liability and preventing unnecessary claims.

Presenters will cover the statute and its various components. They will use real life examples and case studies. They will offer recommendations for how to operate within the statute for best results in the event of a claim.

Presenters will use the "TurningPoint" voting system for interactive participation. This is also your opportunity to ask questions about how the Recreational Immunity Statute applies to your programs and services.

10:45am-11:00am Break

9:30am-12:15am

Crisis Communications

John H. Thomson, President,
J Henry Enterprise, Inc.

Sponsored by Cities Insurance Authority of Washington

As leaders in your organization, having a strategy and method for communicating information about risk to key audiences is vital. Risk communication is an ongoing process; it is not limited to a single event.

It requires proactive and strategic planning to identify stakeholders, and their concerns and develop actions to address the issues regarding risk.

Effective risk communication improves decision-making, both individually and collectively; reduces anxieties about risk; educates all stakeholders and brings a greater appreciation of limited resources and difficult choices. Most importantly, it helps increase coordination and develops relationships between all partners.

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first year students



12:15pm-1:00pm Lunch Provided

1:00pm-4:15pm

Effective Risk Transfer for P&R Professionals, or How to Pass the Buck so it Doesn't Stop Here

Eric B. Larson, ARM, CEBS
Deputy Director

Washington Cities Insurance Authority
Sponsored by WCIA

Risk transfer is not about how you play the game, it is whether or not you win or lose. Make sure your team is on the winning side with approaches for transferring risks that shouldn't be assumed when something goes wrong.

Should insurance be required? If so, what kinds? Will waivers and releases hold up? Is an indemnification agreement acceptable in lieu of insurance? Don't get thrown for a loss with contracts. This is a non-lawyers guide to understanding the fine print.

Don't strike out with special events, partnering with others, renting equipment, facility use, and adventure programs. Always have the home field advantage with your programs and activities with an emphasis on practical risk transfer techniques. Program is geared for both P&R rookies and the seasoned veterans to help you stay at the top of your game.

2:30pm-2:45pm Break

1:00pm-4:15pm

Crisis Management

Steve Mauer, Director of Security
Western State Hospital

Sponsored by WRPA

Personal Safety: Personal self defense and situational awareness is an important part of every persons daily activity. Often we find ourselves conducting our daily business and are so focused on what we are doing that paying attention to our personal safety gets pushed out of our minds. When that is allowed to happen, our personal safety is jeopardized. Learn about the Four Risks of self defense and how they can help you avoid situations where you have to defend yourself physically. You will also be reimnded about the personal weapons that we all carry with us everywhere we go.

Active Shooter: There are some very common beliefs about what to do in an active shooter situation that could very well result in you becoming one of the shooters victims. Learn how to react if you find yourself in the midst of an active shooter situation. Watch an interesting training video and get involved in a more in-depth conversation about what to do.

4:30pm-6:00pm Social at Azteca

Our after hours social will be located at Azteca Mexican Restaurant, conveniently located across the street from the Red Lion. Join us for appetizers, refreshments and a relaxing atmosphere to wind down the day...

Risk Management School Program

Wednesday, January 15, 2014



8:30am - Tour Departs From Bellevue Red Lion

Please make requests for special accommodations to participate in the tour upon registration.

Highland Community Center

The Highland Community Center provides individuals with disabilities opportunities for recreation, socialization and learning, which help them participate more successfully in the community.

This site also includes a skate park which provides a sense of community and ownership to all participants, regardless of age, experience or level of participation. This newly-remodeled indoor facility features three - and four-foot mini ramps, wall rides, banks, ledges, a launch box, 28 feet of pool coping and an indoor climbing wall. At this facility we will examine the unique risk that comes with a skate park as well as running programs tailored to people with disabilities. Example of EAP's waivers, policies and other documents and procedures will be discussed and available for review in the virtual notebook.

Bellevue Family YMCA

The Bellevue Family YMCA proudly serves a diverse and expanding population. This facility is home to a variety of entities including a pool/spa, fitness and weight room, gym and much more. The original facility is over 50 years old which provides unique challenges in risk management.

At this facility we will discuss how the YMCA manages risk at the wide variety of facilities they manage. We will also look at how they protect children in their programs and how they protect their employees from false claims. Examples of their child protection program, membership waivers, EAP's and other documents will be discussed and available for review in the virtual notebook.

12:15pm-12:45pm Lunch at Mercer Island sponsored by:



Lunch at the Mercer Island Community & Events Center

This award-winning facility is modern, centrally located, and superb, with panoramic views of Lake Washington and the Cascade mountains. It's a perfect venue to celebrate weddings and receptions, business meetings, conferences, and banquets, and social events of all sizes and themes.

We will eat lunch in the Mercer Room, the main venue for large private events. During lunch you will see a brief presentation on the types of events held at this beautiful facility. Following lunch we will discuss the risks involved in hosting private events at your own facility and some of the ways you can manage risk during these events.



Risk Management School Program

Wednesday, January 15, 2014



12:45pm - 1:15pm Return to Red Lion

Recommended for
first year students

1:15pm-2:30pm
Sign Management

Tanya Crites

Senior Risk Management Representative, WCIA

Sponsored by WCIA

Examine the importance of signs in municipal parks, when and where they are useful and when they are not. If properly used, signs can help reduce the frequency and severity of accidents and assist in the defense of lawsuits.

We will discuss common law premises, liability claims, recreational land use immunity defenses, and the higher duty owed to children in parks.

1:15pm-2:30pm
Facility Management

Lisa Roberts, ALCM, ARM-P, Risk Services Manager, WCIA

Chip McKenna, Senior Risk Representative, WCIA

Sponsored by WCIA

Look up, look down, see what I found. Parks & Recreation departments manage a wide array of facilities including ball parks, swimming pools, playgrounds, community centers, picnic shelters, and more. Each of these facilities are used by other organizations and community members. We will discuss the common hazards found at each type of facility and how to manage the potential risk. Tips to identify hazards, we do not recognize on a daily basis, will become crystal clear. Learn how to spot and control these potential hazards before they become an expensive liability claim.

2:30pm-2:45pm Break

Recommended for
first year students

2:45pm-4:00pm
Volunteer Management

Debbi Sellers, RPLU

Senior Risk Management Representative, WCIA

Sponsored by WCIA

Ever heard the saying, "if it's too good to be true, it probably is?" While using volunteers can be cost effective, sometimes the benefits may not outweigh the risks involved. We will review the types of exposures public entities can face when using volunteers, what types of tasks volunteers can and cannot do, and when to do background checks. Vehicle use and record maintenance will also be covered. Sample policies and procedures and volunteer agreements will be provided.

2:45pm-4:30pm

Agency Panel Discussion

Panel includes

Redmond, Everett, Fife & Seattle

Sponsored by WRPA

Representatives from municipalities including Everett, Fife, Redmond and Seattle will share their real life experiences and lessons learned to better manage risk in parks and recreation programs and facilities. Christopher Williams & Eric Friedli share Seattle's workplace shooting occurrence in March 2013 - and procedures they've changed as a result.

Evening On Your Own

Risk Management School Program

Thursday, January 16, 2014

RMS
2014

8:00am-8:30am Registration and Coffee

Recommended for
first year students

8:30am-9:45am

Special Events - Preventing Accidents

Tanya Crites, Senior Risk Management, WCIA
Debbi Sellers, Senior Risk Management, WCIA

Sponsored by WCIA

Events are a fantastic way to bring a community together. Even events that appear safe, like car shows, parades, community festivals and concerts in the park, can become a liability or disaster if not properly managed.

Identify common special event loss exposures and gain practical techniques and tools based on sound risk management practices.

8:30am-9:45am

Trendy Programming

Roger Neal, Loss Prevention Coordinator, AWC

Sponsored by AWC

Learn how Parks and recreation offer long boarding races, skateboard parks, zip lines, zombie runs and other popular activities that help people step out of their comfort zone with confidence.

Learn how to gain support from your agency to program creative risk experiences in a controlled, fun and safe environment.

10:00am-12:00pm

Managing Employees & Risk in the Parks Department Through Proper Employment Law Practices

Mike Bolasina, Summit Law Group

Sponsored by WCIA

Gain an overview of the most prominent employment law issues facing the supervisor of parks employees, including discrimination, harassment, disability accommodation, discipline, leaves, and wage & hour. Understand the basics of employment law that pertain to parks employees; learn how to recognize red flags for potential legal problems, and identify options available for handling difficult situations.

12:00am-12:15am

Wrap Up - Certificates & Evaluations

Co-Chairs WRPA 2014 Risk Management School



Mary Dodsworth, CPRP, Lakewood
Charles Sablan, CPRP, Chelan



PLANNING COMMITTEE

Katie Anderson, Redmond
Jessi Bon, Sammamish
Lori Cummings, Everett
Todd Cort, Edmonds

Doug Coutts, South Whidbey
Kristy Dunn, Burien
Brit Kramer, CPRP, CAE, WRPA

Jessica Smeall, Key Peninsula
Colin Walker, Bellevue
Kevin Witte, Mukilteo

SPEAKER PROFILES



Michael C. Bolasina, Summit Law Group

Sponsored by WCIA

Mike primarily advises employers on employment-related claims. He presents on topics including discrimination, sexual harassment, retaliation, lawful interviewing, leave laws, performance evaluations, employment investigations, the Family Medical Leave Act, direct examination, negligent hiring and supervision, defamation, and the unique aspects of employment discrimination claims against government entities.



Sheryl Brandt, AIC, Chief Risk Officer, Enduris

Sponsored by Enduris

Sheryl, as Chief Risk Officer, provides risk management and claims guidance for almost 500 special purpose districts. Her focus is educating and mentoring local government to prevent losses through good risk management.



Tanya Crites, Senior Risk Management Representative, WA Cities Insurance Authority

Sponsored by WCIA

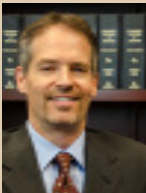
Tanya has been a Risk Management Representative with Washington Cities Insurance Authority since 2008. Prior to joining WCIA, Tanya was a Senior Claims Adjuster with the City of Seattle for 19 years (1989 – 2008). At the City of Seattle, Tanya handled a variety of complex claims, including claims involving parks, facilities, public works, City Light, police and fire liability. Tanya enjoys providing pro-active risk management advice.



Paul Harrison, ARM-P Assistant Director of Loss Control, Canfield Solutions

Sponsored by CIAW

Paul has worked at Canfield for 13 plus years in the field of risk management. He is active on the Washington Association of School Business Officers Risk Management Committee, sits on the City of Ephrata Parks and Recreation Committee, presents at the WIAA coaches school, sits on the Washington Safe Schools Advisory Committee and is active in the local and national PRIMA Chapters.



Chris Kerley, Attorney, Evans, Craven & Lackie, P.S.

Sponsored by Enduris

Chris is a partner in the Spokane firm of Evans, Craven & Lackie, P.S. He was born and raised in Spokane and is a graduate of the University of Washington (B.A. 1983) and Gonzaga Law School (J.D. 1986). Upon graduating law school, Mr. Kerley practiced for two years with the Seattle firm of Carney Badley. In 1988, he returned to his native Spokane where he has been in private practice since



Eric B. Larson, ARM, CEBS, Deputy Director, WA Cities Insurance Authority

Sponsored by WCIA

Eric has 29 years of experience in public entity risk management and pooling. Prior to WCIA, Eric was the Risk Manager for the Iowa cities of Des Moines and Ames. Eric has extensive knowledge in insurance and contractual risk transfer. Eric is a frequent presenter and prides himself in making the dull topics interesting to the audience. Eric resides in Maple Valley and has served on various city committees for over 10 years.



Steve Mauer, Director of Security, Western State Hospital

Sponsored by WRPA

Steve Mauer has been in law enforcement for 28 + years with three different agencies in the Puget Sound area. He is now Director of Security at Western State Hospital. He has been presenting classes on self defense and active shooter for 13 years. His classes include Rape Aggression Defense for women, personal self defense and active shooter.

SPEAKER PROFILES



Chip McKenna, Sr Risk Management Representative, WA Cities Insurance Authority

Sponsored by WCIA

Chip is an insurance professional who has crisscrossed the United States to work for a variety of organizations as a claims adjuster, claims supervisor, and risk manager. He assists local governments to “fine-tune” their risk management programs and provides practical solutions to control their insurance costs.



Roger Neal, Loss Prevention Coordinator, AWC Risk Management Service Agency

Sponsored by AWC

Roger has over 25 years of risk management experience. He has worked with public entities and Fortune 100 companies, assisting in identifying exposures and reducing risks. Roger holds a Bachelor degree in Communications from Pacific University. Roger speaks nationally on Risk Management issues facing public entities. Mr. Neal is a board member for the Washington PRIMA Chapter.



Lisa Roberts, ALCM, ARM-P, Risk Services Manager, WA Cities Insurance Authority

Sponsored by WCIA

Lisa received her Associate in Risk Management (ARM-P) designation in 2001, and her Associate in Loss Control Management (ALCM) in 2002. Lisa has been a frequent presenter for PRIMA, as well as numerous public entity associations such as WRPA, APWA, and WSPA. She has published Public Entity risk management articles in the areas of athletics, parks and other municipal exposures.



Debbi Sellers, RPLU, Senior Risk Management Representative, WA Cities Insurance Authority

Sponsored by WCIA

Debbi joined Washington Cities Insurance Authority in March 2006. Prior to WCIA, Debbi spent 17 years in claims for several insurance companies. She has adjusted claims on a nationwide basis, involving a wide variety of lines of business, including commercial liability, personal lines, workers compensation, professional liability, errors and omissions, public entity, directors and officers, libel/slander, aviation and auto liability.



John H. Thomson, President, J Henry Enterprise, Inc.

Sponsored by CIAW

John serves as an emergency planning, FEMA expert and threat assessment resource for Canfield Solutions. He is a retired Colonel US Army. His recent work has been for a variety of local schools including Puyallup, Spokane, Roy and Yelm. He is a graduate of Gonzaga University and received his MBA from Gannon University. John received the 2012 Yelm Citizen of the Year award.

2014 WRPA Risk Management School

January 14-16, 2014

Tuesday: 8:30am-4:30pm

Wednesday: 8:30am-4:30pm

Thursday: 8:00am-12:00pm

Register online at www.wrpatoday.org

\$249 Member/\$299 Non-member

After November 29 \$279/\$329

Okay to register early and pay in January.

Course fee includes web access to downloadable session support materials, two lunches, education sessions, tours and certificate of completion.

CEU's = 1.0

Refunds: All refunds must be submitted in writing. Refunds will be granted less a 15% processing fee and less costs incurred. No refunds granted later than 10 working days following the event.

Recommended Accommodations

Welcome WRPA guests to the Bellevue Red Lion! Mention you are with the WRPA group so you receive the discounted rate of \$94 per night.

You will receive a complimentary breakfast daily, free WIFI, free parking, and access to the fitness room.

Bellevue Red Lion

11211 Main Street, Bellevue, WA 98004
(425) 455-5240

Welcome to the Red Lion Hotel Bellevue where care, comfort and value are foremost in our tradition of northwestern hospitality.

We are a full-service hotel with 181 guest rooms decorated in a boutique-style with over-stuffed pillows, comforters and maple furnishings.

WRPA Partners

The following organizations are offering limited scholarships to the WRPA Risk Management School for their members. Contact your risk pool provider for more information.



AWC Risk Management Service Agency

www.awcnet.org

Scholarships available to RMSA members



Cities Insurance Association of Washington

www.canfieldsolutions.com

Scholarships available to member agencies.



Enduris www.enduris.us

Scholarships available.

Must be Enduris member and one per agency.



WA Public Risk Management Association

www.waprima.org

Scholarships available.



Washington Cities Insurance Authority

www.wciapool.org

Scholarships available.

Must be WCIA member and one per agency.



Washington Counties Risk Pool www.wcrp.info

Scholarships available to member counties.



Northwest Playground Equipment, Inc.

www.nwplayground.com

Wednesday Lunch Sponsor

